

## **Deed of Foundation in a consolidated structure with prior amendments**

Pursuant to Section 8/A of Act CXCV of 2011 on the Public Finances, I hereby issue the Deed of Foundation of the National Research, Development and Innovation Office in line with the following:

### **1. Name, seat and establishments of the budgetary organisation**

1.1. Name of the budgetary organisation

1.1.1.Name: Nemzeti Kutatási, Fejlesztési és Innovációs Hivatal

1.1.2.Abbreviated name: NKFI Hivatal

1.2. Name of the budgetary organisation in foreign languages

1.2.1.In English: National Research, Development and Innovation Office

1.3. Seat and establishments of the budgetary organisation

1.3.1.Central office: 1077 Budapest, Kéthly Anna tér 1.

1.3.2.Establishment(s):

	name of the establishment	address of the establishment
1		1093 Budapest, Czuczor u. 10.

### **2. Provisions related to the foundation and termination of the budgetary organisation**

2.1. Date of foundation of the budgetary organisation: 1 January 2015

2.2. Regulation providing for the foundation of the budgetary organisation: Act LXXVI of 2014 on Scientific Research, Development and Innovation

2.3. Organ entitled to found, restructure and terminate the budgetary organisation

2.3.1.Name: National Assembly

2.3.2.Seat: 1055 Budapest, Kossuth Lajos tér 1-3.

2.4. Legal predecessor of the budgetary organisation

	name	seat
1	National Innovation Office	1061 Budapest, Andrássy út 12.

2	Hungarian Scientific Research Fund Office	1093 Budapest, Czuczor u. 10.
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### **3. Governance and supervision of the budgetary organisation**

#### 3.1. Governing body of the budgetary organisation

3.1.1.Name: Government

3.1.2.Seat: 1055 Budapest, Kossuth Lajos tér 1-3.

#### 3.2. Supervisory body of the budgetary organisation

3.2.1.Name: Prime Minister's Office

3.2.2.Seat: 1055 Budapest, Kossuth Lajos tér 1-3.

### **4. Activity of the budgetary organisation**

#### 4.1. Public duty of the budgetary organisation:

NKFI Hivatal (Office) performs public duties related to the public funding of research, development and innovation.

NKFI Hivatal (Office)

- a) shall prepare government decisions concerning the mid-term scientific research, development and innovation strategy and contribute to its implementation,
- b) shall be responsible for the National Research, Development and Innovation Fund (hereinafter: NKFI Alap (Fund)),
- c) within the scope of responsibilities as the organisation managing the research, development and innovation tenders financed from the NKFI Alap (Fund), shall
  - ca) publish calls for proposal, organise and carry out the assessment of applications and the decision-making in line with the call, and decide on awarding funds,
  - cb) issue subsidy deeds and conclude subsidy contracts,
  - cc) monitor and control awarded proposals,
  - cd) perform planning, data provision and reporting tasks of the NKFI Alap (Fund),
- d) shall make decisions on providing national public funds from the NKFI Alap (Fund) based on laws, government decrees, government decisions, international treaties or individual applications,
- e) shall participate in the Monitoring Committee of the Economic Development Operational Programme implemented with the co-financing of the European Union in the period between 2007-2013,
- f) as set out in the agreement signed with the relevant managing authority, shall cooperate in carrying out certain tasks related to budgetary funds provided within the framework of the Economic Development and Innovation Operational Programme and the Competitive Central Hungary Operational Programme in order to achieve objective no. 1 of the Partnership Agreement, with special regard to:
  - fa) preparation, publication, modification and suspension of call for proposals,
  - fb) evaluation of claims for funds in regards of form and content,

- fc) preparation of funding decisions,
- fd) issuance and withdrawal of subsidy deeds, conclusion and termination of subsidy contracts, performance of tasks related to the termination of the contract, modification of the subsidy deeds and subsidy contracts,
- fe) assessment and monitoring of tasks following the implementation of the funding objectives,
- ff) evaluation of whether payments made on the basis of reports and partial reports are justified,
- fg) performance of audit-related tasks,
- fh) investigation of irregularities,
- fi) record-keeping and management of claims,
- g) shall perform the professional tasks related to international and/or European integration cooperation in the area of research, development and innovation,
- h) shall participate in the use and coordination of foreign funds provided to Hungary for purposes of research, development and innovation, shall cooperate with the central organisation established for the same purpose in order to promote investments in Hungary in the field of research and development,
- i) shall contribute to the implementation of the EUROPE 2020 Strategy ‘Innovation Union’ programme,
- j) shall carry out tasks related to international scientific and technological cooperation, based on legal regulations or international agreements,
- k) shall promote the innovative activities of micro, small and medium-sized enterprises in order to enhance their competitiveness,
- l) shall prepare analyses, assessments and concepts to substantiate the programme strategy and planning of national research, development and innovation funding programmes – including the NKFI Alap (Fund)–, monitor and assess the funding schemes,
- m) shall support conferences, fairs, publications directly related to research, development and innovation activity, the development of electronic information databases and libraries as well as awards for research, development and innovation.

NKFI Hivatal (Office) shall be responsible for the National Research, Development and Innovation Fund established as the legal successor of the Research and Technology Innovation Fund (KTIA), as of 1 January 2015.

#### 4.2. Public finance sectoral classification of the core activity

	sectoral code	sectoral name
1	841114	Government service provided for fundamental research

#### 4.3. Core activity of the budgetary organisation:

The public duties specified in Section 4.1 shall be performed by the NKFI Hivatal (Office) as its core activity.

#### 4.4. Classification of core activities according to government function

	government function code	government function’s name
1	011320	Joining international organizations
2	013330	Tender and fund management and audit
3	014010	General R&D policy

4	014020	Fundamental research in biotechnology
5	014030	Fundamental research in science and technology
6	014040	Fundamental research in social sciences and humanities
7	015010	Applied research and development related to general public services
8	018020	Payments to the central budget
9	041130	Management of intellectual property and innovation
10	049020	Innovation related to R&D activities
11	082044	Library services

4.5. Scope of competence and activities of the budgetary organisation: Nationwide

## 5. Organisation and operations of the budgetary organisation

5.1. Appointment of the leader of the budgetary organisation: The President of NKFI Hivatal (Office) shall be appointed and dismissed by the Prime Minister, the term of appointment is 5 years. The same person shall not be appointed as President of NKFI Hivatal (Office) for more than 2 occasions. Further employer rights over the executive officer of the budgetary organisation shall be exercised by the Minister of the Prime Minister's Office.

5.2. Legal status of the persons employed by the budgetary organisation:

	employment status	governing law
1	governmental service	Act CXCIX of 2011 on Public Officials; Act XLIII of 2010 on Central Administrative Authorities and the Legal Status of Members of the Government and State Secretaries
2	employment	Act I of 2012 on the Labour Code
3	personal service contract	Act V of 2013 on the Civil Code

5.3. Organisational structure and operations of the budgetary organisation: The Organisational and Operational Regulations of NKFI Hivatal (Office) shall be issued by the Minister heading the Prime Minister's Office.

## 6. Closing provisions

This Deed of Foundation shall take effect as from the date of entry in public register, at the same time I withdraw the Deed of Foundation previously issued under the document number ME-JHSZ/J1934/2014 as of 30 December 2014.

Budapest, 4 September 2014

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Orbán Viktor  
Prime Minister