Manual AI Call 2021 portal – Brokerage tool
AI Call portal
Manual

• Create account / login
• Project idea tool
  • Overview all AI project ideas
  • Create new idea
  • Add new partners
  • Project idea invitations & requests
  • Create project proposal from project idea
• Partner search
• Profile settings
AI Call portal

Create account (https://tool.eureka-clusters-ai.eu/user/register.html)

To use the Project portal, you need to create an account:

1. Fill your name and company email address
2. Activate your account via the email link
3. Fill in additional information e.g. company name and set your password
AI Call portal

Login (https://tool.eureka-clusters-ai.eu/user/login.html)

If you already have a Eureka Clusters AI Call portal account, you can log in using your credentials (email address and password)
AI Call portal Elements (https://tool.eureka-clusters-ai.eu/portal)

From the AI Call portal you can access the following Brokerage elements:

1. Overview Ideas in AI Call 2021 (slide 6)
2. Create new idea (slide 7)
3. Overview of your AI Call 2021 project ideas and manage your project idea (slide 8)
4. Overview of invitations (people who invited you) & requests (ideas you want to join)
5. Accept/Decline project idea invitation (slide 11)
6. Partner search (slide 12)
7. Edit your profile / expertise / organisation / password (slide 13)
AI Call portal

1. Overview AI Call 2021 project ideas (https://tool.eureka-clusters-ai.eu/portal/idea/list/tool-2.html)

From the Project ideas overview you can:

1. View basic information of the created ideas
2. Open ideas and read all details (and send request to join)
3. Filter on Keyword, Challenge, Country or Search term
4. Save your favourite ideas by clicking on the ‘star’ in the first column (it will be shown on top of the list)
AI Call portal


To create an AI Call 2021 project idea, fill in the key date and press Update.
AI Call portal
Manage project idea

1. Edit basic information (slide 7)
2. Fill in requested information
3. Invite partners to join idea (see slide 9)
4. Manage requests to join (see slide 10)
AI Call portal

Invite a partner to join

1. Fill in the requested information and press Send invitation

2. The invited person will receive an email
1. Accept or decline request by choosing the corresponding button
2. If you accept, the organisation will be added automatically in the list of Already involved partners of your project idea
3. The applicant will receive an email to inform him/her about your decision
AI Call portal
Accept/decline project idea invitation

1. Click on the ‘Accept or decline your project idea invitation’ link in your email
2. Accept or decline invitation
3. The project proposer receives an confirmation/rejection afterwards via email
AI Call portal
Partner search (https://tool.eureka-clusters-ai.eu/portal/contact/search.html)

1. Search by term in expertise of profiles
2. Search by Organisation type or Country
3. Open profile
4. Discover profile + invite button
5. Invite person to join your project idea
6. The invited person will receive an email

Dear Loes van den Borne,

On behalf of L vd Borne of Test organisation, we would like to invite you to join the idea A3: TPAIC 2021

The following rationale is given:

**Expertise and added value**
Description of the expertise and added value of the contact in relationship to the idea

**Innovation**
Explanation the innovation proposed by my idea

**Further motivation**
Motivation why this organisation should join my idea

You will be able to join the idea by clicking Accept or decline your project idea invitation. You can then choose to decline or accept it. You will also be able to write an optional reply message.

Kind regards,
Eureka AI Call 2021 team

On behalf of
L vd Borne
Test organisation
loesvdborne@gmail.com

The Eureka Clusters AI Call 2021 is jointly prepared, promoted and supported by CELTIC-NEXT, EUROIA, ITEA, PENTA, EURIPIDES², and SMART.
AI Call portal
Edit your profile / expertise / password

1. View your profile settings (click on your name)
2. Open your profile
3. Update profile and expertise
4. View organisation details
5. Update organisation details
6. Open password settings
7. Change password
8. Set profile visibility settings
9. Update profile and visibility
Questions?

Send an email to info@eureka-clusters-ai.eu