



NEMZETI KUTATÁSI, FEJLESZTÉSI  
ÉS INNOVÁCIÓS HIVATAL

Horizont 2020 jogi-pénzügyi konzultáció  
ipari szereplők

# A Participant Portal és a SyGMA rendszer bemutatása

2016. 04. 13.



# **A Research and Innovation Participant Portal** legújabb frissítéseinek bemutatása



- **A Research and Innovation Participant Portal megismerése**
- A Portal-on történő keresési stratégia kialakítása
- A pályázati felhívások értelmezése



# Research and Innovation Participant Portal

<http://ec.europa.eu/research/participants/portal/desktop/en/home.html>

The screenshot shows the homepage of the Research & Innovation Participant Portal. At the top, there is a blue header with the European Commission logo and the text "RESEARCH & INNOVATION Participant Portal". Below the header is a navigation menu with links for "HOME", "FUNDING OPPORTUNITIES", "HOW TO PARTICIPATE", "EXPERTS", and "SUPPORT". There are also "LOG IN" and "REGISTER" buttons. The main content area features a banner for "Horizon 2020 Funding Starting from 1/1/2014". Below the banner, there is a section titled "On this site you can find and secure funding for research & innovation projects under the following EU programmes:" with a list of programmes: "2014-2020 Horizon 2020 - research and innovation framework programme" and "2007-2013 7th research framework programme (FP7) and Competitiveness & Innovation Programme (CIP)". There are also sections for "Non-registered users" and "Registered users" with their respective actions. At the bottom, there is a row of six icons representing different portal features: "WHAT'S NEW?", "FUNDING OPPORTUNITIES", "HOW TO PARTICIPATE", "WORK AS AN EXPERT", "MY PERSONAL AREA", and "INFORMATION AND SUPPORT".



# RESEARCH & INNOVATION

## Participant Portal

European Commission

European Commission > Research & Innovation > Participant Portal > Funding Opportunities

HOME **FUNDING OPPORTUNITIES**

HOW TO PARTICIPATE

EXPERTS

SUPPORT

Search PP



LOGIN



REGISTER

### EU Programmes 2014-2020

Search Topics

Updates



Calls



**H2020**

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

Justice Programme

### FP7 & CIP Programmes 2007-2013

Calls



## Funding Opportunities

H2020 ONLINE MANUAL

Find the European Union funding opportunities and search for new or closed calls of the programmes described on this page.



## Horizon 2020

Horizon 2020 is the new EU funding programme for research and innovation running from 2014 to 2020 with a €80 billion budget. H2020 supports **SMEs** with a new **instrument** that runs throughout various funded research and innovation fields, enhances EU **international research** and Third Country participation, attaches high importance to integrate **social sciences and humanities** encourages to develop a **gender dimension** in project.

## Cosme

Programme for the Competitiveness of Enterprises and SMEs (COSME) will run from 2014 to 2020, with a planned budget of €2.3bn. It will facilitate SME access to finance, create



A Horizon 2020 keretprogram mellett más programok felhívásai is megjelentek az oldalon!

**Győződjön meg róla, hogy a H2020 fül legyen aktív!**



EU Programmes 2014-2020

Search Topics

Updates

Calls

H2020

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

Justice Programme

FP7 & CIP Programmes 2007-2013

Calls

Other Funding Opportunities

Quick finder for grants for individual researchers and teams:

- Marie Skłodowska-Curie actions (MSCA)
- European Research Council (ERC)

The MSCA and ERC grants are not restricted to specific topics.

Quick finder for H2020 topics of cross-cutting priorities:

- Cross-cutting Key-Enabling Technologies (KETs)
- Contractual Public-Private Partnerships (cPPPs)
- ERA-NET
- Gender
- Innovation Procurement

713 Results

Keyword Search:  SEARCH

If you don't find your topic, you can also use the [free text search](#).

Programme

H2020  RFCS  COSME  3rd Health Programme

Consumer Programme  Justice Programme

Status

Forthcoming  Open  Closed

Sort by

(Planned) opening date  Deadline  Topic title  Topic identifier

Topic: [ART-01-2017:ICT infrastructure to enable the transition towards road transport automation](#) **Forthcoming**

Publication date: 14 October 2015

Types of action: IA Innovation action

DeadlineModel: two-stage

Opening date: 20 September 2016

Deadline: 26 January 2017 17:00:00

2nd stage Deadline: 27 September 2017 17:00:00

Time Zone : (Brussels time)

Topic: [ART-02-2016:Automation pilots for passenger cars](#) **Open**

Publication date: 14 October 2015

Types of action: IA Innovation action

DeadlineModel: two-stage

Opening date: 15 October 2015

Deadline: 20 January 2016 17:00:00

2nd stage Deadline: 29 September 2016 17:00:00

Time Zone : (Brussels time)

Topic: [ART-03-2017:Multi-Brand platooning in real traffic conditions](#) **Forthcoming**

Publication date: 14 October 2015

Types of action: IA Innovation action

DeadlineModel: two-stage

Opening date: 20 September 2016

Deadline: 26 January 2017 17:00:00

2nd stage Deadline: 27 September 2017 17:00:00

Time Zone : (Brussels time)

Topic: [ART-04-2016:Safety and end-user acceptance aspects of road automation in the transition period](#) **Open**

Publication date: 14 October 2015

Types of action: RIA Research and Innovation action

DeadlineModel: two-stage

Opening date: 15 October 2015

Deadline: 20 January 2016 17:00:00

2nd stage Deadline: 29 September 2016 17:00:00

Time Zone : (Brussels time)

Topic: [ART-05-2016:Road infrastructure to support the transition to automation and the coexistence of conventional and automated vehicles on the same network](#) **Open**

Publication date: 14 October 2015

Types of action: RIA Research and Innovation action

Szabadszavas kereső

H2020 gomb legyen aktív!

Marie Skłodowska-Curie akciók és ERC pályázatok

Pilléreken átívelő tematikák (SME Instrument

EU Programmes 2014-2020

Search Topics

Updates

Calls

H2020

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

Justice Programme

## Calls for Proposals

Horizon 2020 Advanced search for topics  
Calls for tenders on TED

Access to risk finance

Innovation in SMEs

Societal Challenges

Health, demographic change and wellbeing

Food security, sustainable agriculture and forestry, marine and maritime and inland water research and the bioeconomy

Secure, clean and efficient energy

Smart, green and integrated transport

Climate action, environment, resource efficiency and raw materials

Sort by  Call title  Call identifier  Publication date

<p><b>Societal Challenges</b> <b>COMPETITIVE LOW-CARBON ENERGY</b> H2020-LCE-2016-2017</p> <p>Publication date: 14-10-2015</p>	<p><b>Societal Challenges</b> <b>SMART AND SUSTAINABLE CITIES</b> H2020-SCC-2016-2017</p> <p>Publication date: 14-10-2015</p>	<p><b>Societal Challenges</b> <b>Energy Efficiency Call 2016-2017</b> H2020-EE-2016-2017</p> <p>Publication date: 14-10-2015</p>
<p><b>Societal Challenges</b> <b>Blue Growth - Demonstrating an ocean of opportunities</b> H2020-BG-2016-2017</p> <p>Publication date: 14-10-2015</p>	<p><b>Societal Challenges</b> <b>FCH2 JU call for proposals 2015</b> H2020-JTI-FCH-2015</p> <p>Publication date: 05-05-2015</p>	<p><b>Societal Challenges</b> <b>FCH2 JU call for proposals 2014</b> H2020-JTI-FCH-2014-1</p> <p>Publication date: 09-07-2014</p>
<p><b>Societal Challenges</b> <b>CALL - SMART CITIES AND COMMUNITIES</b> H2020-SCC-2014-2015</p>	<p><b>Societal Challenges</b> <b>Energy Efficiency</b> H2020-EE-2014-2015</p>	<p><b>Industrial Leadership</b> <b>Horizon 2020 dedicated SME Instrument Phase 1 and 2, 2014-2015</b></p>

## Adott pályázati kiírás csoport (call)

EU Programmes 2014-2020

Search Topics

Updates

Calls

H2020

Research Fund for Coal & Steel

COSME

3rd Health Programme

Consumer Programme

Justice Programme

FP7 & CIP Programmes 2007-2013

Calls

Other Funding Opportunities

**CALL: COMPETITIVE LOW-CARBON ENERGY**  
Call identifier: H2020-LCE-2016-2017  
Publication date: 14-10-2015

Horizon 2020  
> Societal Challenges  
H2020 website

Call summary

[General Introduction to the Societal Challenge 3 'Secure, Clean and Efficient Energy'](#)

**IMPORTANT:** For the following activities please read the introductory policy context under the

Call updates

- 2015-10-10 00:30:07 The submission session is now available for: LCE-36-2016(CSA)
- 2015-10-10 00:30:04 The submission session is now available for: LCE-07-2016-2017(RIA), LCE-24-

Topics and submission service

To access the **Submission Service**, please **select the TOPIC** of your interest and then open the Submission Service tab.

To access **existing draft proposals**, please login to the portal and select My Proposals from the My Area menu.

Status:  Forthcoming  Open  Closed

Sort by  (Planned) opening date  Deadline  Topic title  Topic identifier

<p><b>LCE-01-2016-2017:Next generation innovative technologies enabling smart grids, storage and energy system integration with increasing share of renewables: distribution network</b></p> <p>Publication date: 14 October 2015</p> <p>Types of action: RIA Research and Innovation action</p> <p>DeadlineModel: single-stage</p> <p>Opening date: 8 December 2015</p> <p>Deadline: 5 April 2016 17:00:00</p> <p>Time Zone : (Brussels time)</p>	Forthcoming
<p><b>LCE-02-2016:Demonstration of smart grid, storage and system integration technologies with increasing share of renewables: distribution system</b></p> <p>Publication date: 14 October 2015</p> <p>Types of action: IA Innovation action</p> <p>DeadlineModel: single-stage</p> <p>Opening date: 8 December 2015</p> <p>Deadline: 5 April 2016 17:00:00</p> <p>Time Zone : (Brussels time)</p>	Forthcoming
<p><b>LCE-03-2016:Support to R&amp;I strategy for smart grid and storage</b></p> <p>Publication date: 14 October 2015</p>	Forthcoming

## Pályázati kiírás (topic)



# Pályázati kiírás - alapinformációk

- Pillér – tématerület
- Költségvetés
- Publikálás időpontja
- Beadási határidő
- Releváns dokumentumok – addicionális kritériumok
- Segédletek

[Call budget overview](#)

**TOPIC :** Next generation innovative technologies enabling smart grids, storage and energy system integration with increasing share of renewables: distribution network

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**Topic identifier:** LCE-01-2016-2017  
**Publication date:** 14-10-2015


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**Types of action:** RIA Research and Innovation action  
**DeadlineModel:** single-stage  
**Planned opening date:** 08-12-2015  
**Deadline:** 05-04-2016 17:00:00

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Time Zone : (Brussels time)

[H2020 website](#)

 Horizon 2020  
> Societal Challenges  
Call : H2020-LCE-2016-2017

**Topic Description** + More

**Specific Challenge:**

In a fast evolving and competitive global landscape, Europe needs to develop and mature the next generation of competitive technologies and services for the distribution grid at medium and low voltage

**Topic conditions and documents** + More

Please read carefully all provisions below before the preparation of your application.  
**IMPORTANT:** Please also read the introductory policy context for the activity TOWARDS AN INTEGRATED EU ENERGY SYSTEM of the COMPETITIVE LOW CARBON ENERGY call under the Societal Challenge 3

## Submission Service

The submission system is planned to be opened on the date stated on the topic header.

**Get support** + More

**H2020 Online Manual** your online guide on the procedures from proposal submission to managing your grant.







# A pályázati felhívás értelmezése II.

## Specific Challenge:

Re-naturing cities can provide solutions to the multitude of challenges that cities are facing because nature-based solutions have proven to be multi-purpose and multi-beneficial. To

- Felhívás típus: RIA

Type of Action	Research and Innovation action [RIA]	START SUBMISSION
Topic	New governance, business, financing models and economic impact assessment tools for sustainable cities with nature-based solutions (urban re-naturing) - SCC-03-2016	

benefits) at different scales and trade-offs resolution models, new forms of partnerships (e.g. public-private) and strategies for mobilising new investments and creating new business opportunities;

- develop and validate analytical frameworks and methodologies, tools, protocols, standards, indicators and matrices to: characterise nature-based solutions; assess their cost-effectiveness (accounting for both benefits, co-benefits and possible negative impacts) as compared to alternative combinations of green/grey/hybrid solutions; identify their limits under different conditions and assess confidence intervals, performance thresholds and corresponding uncertainties;
- develop and validate decision-support tools, models, management strategies, guidelines and recommendations to assist the urban re-naturing design process and enable the systemic integration of these solutions into a sustainable urban planning, replicability and scalability;
- identify cultural, social, economic, institutional, legal, regulatory and administrative barriers, incentives/disincentives fostering/discouraging the implementation of nature-based solutions and bottlenecks at city, regional, national and EU level, including aspects such as citizens' perceptions, consumer behaviour and willingness to pay to conserve/enhance urban green space, for re-naturing cities to enhance their economic, social, cultural and environmental resilience, and recommend ways to overcome them.

Proposals shall address all of the above points.

The role of social innovation, and the participation of social sciences and humanities, is particularly important to properly address the complex challenges of this topic. Resources should be envisaged for clustering the projects financed under the 'Nature-based solutions for territorial resilience' part of the call for Societal Challenge 5 "Climate Action, environment, resource efficiency and raw materials", namely topics SC5-08-2016-2017, SC5-09-2016, and SC5-10-2016, to optimise collaboration, synergies, interactions and mutual support to the achievement of their corresponding objectives and - if possible - under other parts of Horizon 2020.

The Commission considers that proposals requesting a contribution from the EU of around EUR 7.5 million would allow this specific challenge to be addressed appropriately. Nonetheless, this does not preclude submission and selection of proposals requesting other amounts.

## Expected Impact:

Projects are expected to contribute to:

- develop enhanced strategies, new institutional and governance arrangements and new finance and business models, fostering multi-stakeholder involvement, citizens' engagement and empowerment, leveraging both public and private funding of nature-based solutions in cities;
- kick-start of a collective learning process to foster creative and visionary urban design in re-naturing cities, securing an equitable distribution of the multiple benefits that city re-naturing entails to various stakeholders and citizens at different scales;
- develop an integrated evidence base and a European reference framework on nature-based solutions, in order to create a global market, new business opportunities, growth and jobs, and a green economy;
- optimise the policy and regulatory and administrative frameworks;
- shift in public and private investments from conventional to nature-based or effective combinations of nature/grey/hybrid solutions to urban challenges.



# A pályázati felhívás érte

- Felhívás típus: RIA
  - Összköltség: 15 M€ (WP-ből)
    - Pályaművek 7,5 M€ között
- ↓
- **2 nyertes konzorcium**

## 8. Additional documents

- H2020 Work Programme 2016-17: Introduction
- **H2020 Work Programme 2016-17: Cross-cutting activities (Focus Areas)**
- H2020 Work Programme 2016-17: Dissemination, Exploitation and Evaluation
- H2020 Work Programme 2016-17: General Annexes
- Legal basis: Horizon 2020 - Regulation of Establishment
- Legal basis: Horizon 2020 - Regulation of Participation
- Legal basis: Horizon 2020 - Regulation of Implementation

## Conditions for the Call - SMART AND SUSTAINABLE CITIES

Opening date(s), deadline(s), indicative budget(s).<sup>53</sup>

Topics (Type of Action)	Budgets (EUR million)		Deadlines
	2016	2017	
Opening: 10 Nov 2015			
SCC-02-2016-2017 (IA)	40.00 <sup>54</sup>		08 Mar 2016 (First stage) 06 Sep 2016 (Second stage)
SCC-03-2016 (RIA)	15.00 <sup>55</sup>		08 Mar 2016
SCC-04-2016 (ERA-NET-Cofund)	5.00 <sup>56</sup>		
Opening: 08 Dec 2015			
SCC-1-2016-2017 (IA)	60.00 <sup>57</sup>		05 Apr 2016

The Commission considers that proposals requesting a contribution from the EU of around EUR 7.5 million would allow this specific challenge to be addressed appropriately. Nonetheless, this does not preclude submission and selection of proposals requesting other amounts.

- and jobs, and a green economy;
- optimise the policy and regulatory and administrative frameworks;
- shift in public and private investments from conventional to nature-based or effective combinations of nature/grey/hybrid solutions to urban challenges.



# A pályázati felhívás értelmezése II.

- Felhívás típus: RIA
- Összköltség: 15 M€ (WP-ből)
  - Pályaművek 7,5 M€ között
- ↓
- 2 nyertes konzorcium
- **Interdiszciplinaritás** – topic-ok közötti kapcsolat

## Specific Challenge:

Re-naturing cities can provide solutions to the multitude of challenges that cities are facing because nature-based solutions have proven to be multi-purpose and multi-beneficial. To enable the systemic integration of these solutions into a sustainable urban planning, new governance, business, financing models and partnerships are needed allowing for their co-designing, co-development and co-implementation by all stakeholders and societal actors, and leveraging of investments and synergies between private and public actors.

## Scope:

Actions should:

- map and analyse existing experiences and practices and recommend innovative business models, financing mechanisms (e.g. crowd funding) and governance arrangements to develop socially acceptable urban 're-naturing' planning through participatory, multi-stakeholder and trans-disciplinary way, involving also local communities, empowering citizens and allowing for an equitable distribution of costs and benefits (including co-benefits) at different scales and trade-offs resolution models, new forms of partnerships (e.g. public-private) and strategies for mobilising new investments and creating new business opportunities;
- develop and validate analytical frameworks and methodologies, tools, protocols, standards, indicators and matrices to: characterise nature-based solutions; assess their cost-effectiveness (accounting for both benefits, co-benefits and possible negative impacts) as compared to alternative combinations of green/grey/hybrid solutions; identify their limits under different conditions and assess confidence intervals, performance thresholds and corresponding uncertainties;
- develop and validate decision-support tools, models, management strategies, guidelines and recommendations to assist the urban re-naturing design process and enable the systemic integration of these solutions into a sustainable urban planning, replicability and scalability;
- identify cultural, social, economic, institutional, legal, regulatory and administrative barriers, incentives/disincentives fostering/discouraging the implementation of nature-based solutions and bottlenecks at city, regional, national and EU level, including aspects such as citizens' perceptions, consumer behaviour and willingness to pay to conserve/enhance urban green space, for re-naturing cities to enhance their economic, social, cultural and environmental resilience, and recommend ways to overcome them.

Proposals should address all of the above points.

The role of social innovation, and the participation of social sciences and humanities, is particularly important to properly address the complex challenges of this topic. Resources should be envisaged for clustering the projects financed under the 'Nature-based solutions for territorial resilience' part of the call for Societal Challenge 5 'Climate action, environment, resource efficiency and raw materials', namely topics SC5-08-2016-2017, SC5-09-2016, and SC5-10-2016, to optimise collaboration, synergies, interactions and mutual support to the achievement of their corresponding objectives and – if possible – under other parts of Horizon 2020.

The Commission considers that proposals requesting a contribution from the EU of around EUR 7.5 million would be most specific challenge to be financed appropriately. Nonetheless, this does not preclude submission and selection of proposals requesting other amounts.

## Expected Impact:

to contribute to:

- strategies, new institutional and governance arrangements and new models, fostering multi-stakeholder involvement, citizens' empowerment, leveraging both public and private funding of nature-based solutions;
- civic learning process to foster creative and visionary urban design in securing an equitable distribution of the multiple benefits that city re-naturing stakeholders and citizens at different scales;
- evidence base and a European reference framework on nature-based solutions to create a global market; new business opportunities, growth in economy;
- and regulatory and administrative frameworks;
- private investments from conventional to nature-based or effective green/grey/hybrid solutions to urban challenges.

The role of social innovation, and the participation of social sciences and humanities, is particularly important to properly address the complex challenges of this topic. Resources should be envisaged for clustering the projects financed under the 'Nature-based solutions for territorial resilience' part of the call for Societal Challenge 5 'Climate action, environment, resource efficiency and raw materials', namely topics SC5-08-2016-2017, SC5-09-2016, and SC5-10-2016, to optimise collaboration, synergies, interactions and mutual support to the achievement of their corresponding objectives and – if possible – under other parts of Horizon 2020.



<b>Type of Action</b>	<b>Research and Innovation action [RIA]</b>	<a href="#">START SUBMISSION</a>
<b>Topic</b>	New governance, business, financing models and economic impact assessment tools for sustainable cities with nature-based solutions (urban re-naturing) - SCC-03-2016	

Guidance on proposal submission:	<a href="#">H2020 ONLINE MANUAL</a>
IT Guidance:	<a href="#">it HOW TO</a>

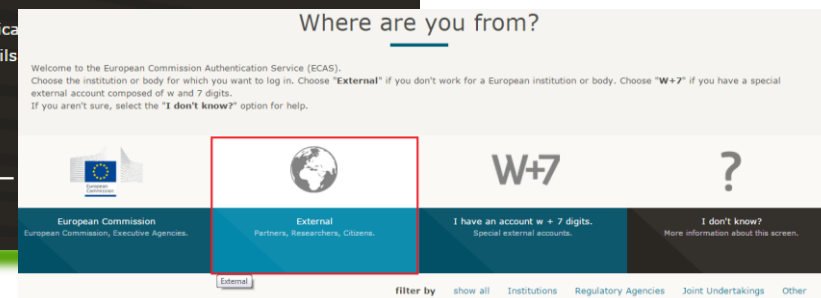
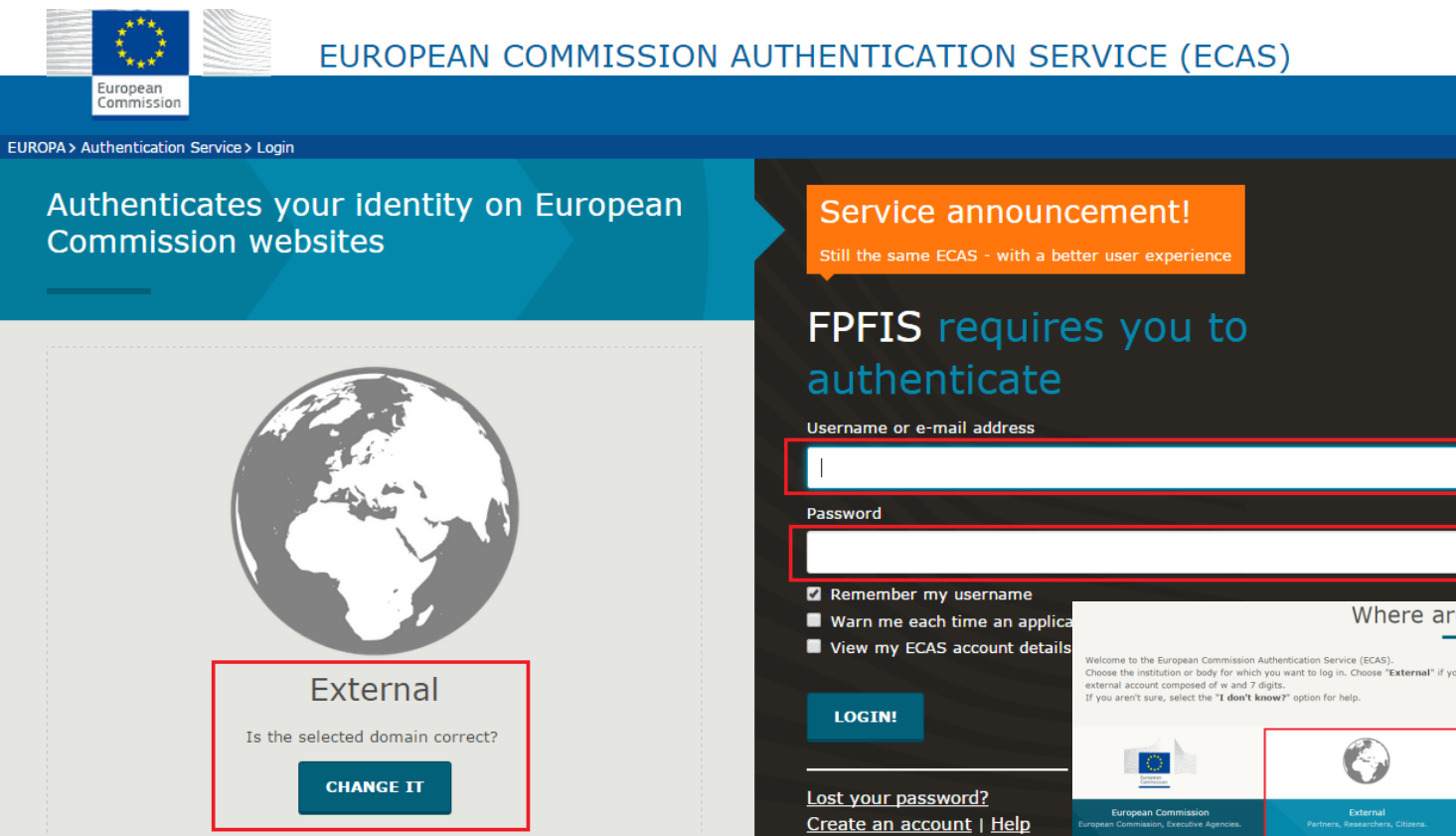
## Pályamű benyújtása



# Participant Portal – pályamű benyújtása



**ECAS belépés szükséges!**



# Step 3

## Create a Draft Proposal

### Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (\*) are **mandatory**.

**H2020-ISIB-2014-2**

USER NAME  
Lorcan DE BRUN

TOPIC  
ISIB-01-2014

TYPE OF ACTION  
RIA

MON 28  
SUBMISSION DEADLINE  
December 2015 17:00:00 CET

262 days left until closure

Configuration OK

**Download Part B Templates**

[Visit our 'How to' user guide](#)

[Visit our 'H2020 Online Manual'](#)

**Your organisation**

PIC\*  Short name\*

Organisations you have been previously associated with

PIC: 956444445 Baird Consulting SCS Vieille rue du Moulin-Rouge 20 Uccle, BE	PIC: PFIZ RING CORI VAT:
PIC: 951535566 BLUELINEA BOULEVARD MURAT 23 PARIS, FR VAT: FR05487974826	PIC: 0159 Via F Pordi VAT:
PIC: 974800434 Hubert van DELFT sprl 9 avenue de la sauvagine bruxelles, BE VAT: 0255988447	

**Your Role**

Please indicate your role in this proposal

Main contact

Contact person

**PIC search**

**Find your organisation**

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

**Search results for delft**

<p><b>TECHNISCHE UNIVERSITEIT DELFT</b> STEVINWEG 1 DELFT, NL <b>VALIDATED</b></p> <p>PIC 999977366 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>OLDELFT BV</b> RONTGENWEG 1 DELFT, NL <b>VALIDATED</b></p> <p>PIC 998177919 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>Rogan Delft BV</b> Wiltonstraat 41 Veenendaal, NL <b>DECLARED</b></p> <p>PIC 995940711 <input type="button" value="use"/> <input type="button" value="CO"/></p>
<p><b>DELFT ENVIRONMENT, SONIA ABDEL FATTAH SALEM AND CO</b> EL LAITHY STREET - HASSAN MOHAMED CITY - PYRAMIDS 18 GIZA, EG <b>VALIDATED</b></p> <p>PIC 986314819 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>Hubert van DELFT sprl</b> 9 avenue de la sauvagine bruxelles, BE <b>VALIDATED</b></p> <p>PIC 974800434 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>Delft Research Group</b> Distributieweg 1 Delft, NL <b>SLEEPING</b></p> <p>PIC 974743980 <input type="button" value="use"/> <input type="button" value="CO"/></p>
<p><b>Delft Dynamics B.V.</b> Molengraaffsingel 12-14 Delft, NL <b>DECLARED</b></p> <p>PIC 953570917 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>DELFTTECH BV</b> MOTORENWEG 12 DELFT, NL <b>VALIDATED</b></p> <p>PIC 953372358 <input type="button" value="use"/> <input type="button" value="CO"/></p>	<p><b>GEMEENTE DELFT</b> X DELFT, NL <b>VALIDATED</b></p> <p>PIC 951548952 <input type="button" value="use"/> <input type="button" value="CO"/></p>

More results were found. You can:

- refine your search above
- view the complete search results [here](#)

[Click here](#) to register your organisation for a Participant Identification Code (PIC)

**Your Role**

Please indicate your role in this proposal

Main contact

Contact person

**Your Proposal**

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym\*  Please restrict acronym to latin characters only

Short Summary (max. 2000 characters)\*  
Character count: 518

Lorem ipsum bonum Possedi multum sublimatum Sandy cum ambirem octo, ut eam faceret et omnia quae erant in alio quod saepe factum est in manus manus praeteriens eam a Mandy non dimidium ire armatum sic et vos petere Joyce Vicki si patrios umquam accepit Im 'non a et optime ego faciam Rondez Janet cum vellem-vouez satis prope Insula Taneto quæ respiciebat magis similis mergulum non fuit a media prannet conatus ad hoc ban mater eius ratio est, adiuvatur me pater eius et cum capti Janet eius contritum est pomegranet

Az alapadatok megadása után egy felugró ablak jelzi a pályamű tervezet létrejöttét (automatikus e-mail).





LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 4

### Manage Your Related Parties

**NCP\_IA**

Lazaros Bountouroglou

ICT-02-2014

IA

WED 23 April 2014 17:00:00 Brussels Local Time

65 days left until closure

Acronym ID PIC Contact

Acronym  
tst1

Configuration OK ✓

You're using Chrome 24 on Windows. Adobe Reader (version 11,0,5,0) is installed.

For more information, please consult the User Guide.

done ✕ Version: 20140206-1527 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (2) 29 92222)

### Parties

In this step you as coordinator should manage and review the participants of your proposal. Only you as coordinator can edit the elements on this screen.

Note: Your changes will be applied only after you click the "Save changes" button.

Number of participants: 1 **Add Partner** +

**Consortium eligibility**

Call requires at least 3 participant(s) from different EU member states or associated countries, currently you have 1.

1 **Coordinator**

**Contact** +

**Baird Consulting SCS**

Baird Consulting SCS  
Vieille rue du Moulin-Rouge 20, 1180 Uccle, BE  
PIC: 956444445

Lazaros Bountouroglou - Main contact

next >

Az topic specifikus követelményekről (3-mas szabály) a piros box-ban található leírás ad információt.  
A partnerként történő hozzáadásról a szervezet LEAR-je kap tájékoztatást.



Two side-by-side screenshots of a "Add contact" dialog box. The left screenshot shows the "Project Role" dropdown menu open with "Main contact" selected. The right screenshot shows the "Access rights" dropdown menu open with "Participant contact (full access)" selected. Below the dialog boxes is a screenshot of a contact list showing a contact named "TEST" with details: "TEST, TEST TEST, DE" and "PIC: 947464088".

A partner szervezetek képviselői esetén e-mail elérhetőségek és jogosultságok beállítását lehet megadni.



Number of participants: 2 [Add Partner](#) ?

1 **Coordinator**

**UNIVERSITY OF DURHAM**  
UNIVERSITY OF DURHAM  
STOCKTON ROAD THE PALATINE CENTRE, DH1 3LE  
DURHAM, UK  
PIC: 999866010

[Change Organisation](#) [Contact LEAR](#)

**Contact** + ?

Wojciech KUBICKI - Main contact [edit](#) [info](#)

Jaroslaw CYNK - Contact person [edit](#) [delete](#) [info](#)

drag and drop

2 **Partner**

**IVF SPAIN**  
IVF SPAIN, S.L.  
Avda. Ansaldo, 13, 03540 Alicante, ES  
PIC: 927852531

[Change Organisation](#) [Contact LEAR](#)

**Contact** + ?

Adrian Maczuga - Main contact [edit](#) [delete](#) [info](#)

Tomasz Janisz - Contact person [edit](#) [delete](#) [info](#)

A pályaműben szereplő szervezetek közötti hierarchia módosítható (koordinátor; partnerek sorrendje).

(A-Z) Sitemap About this site Contact Legal Notice English

RESEARCH & INNOVATION  
Participant Portal

European Commission

European Commission > Research & Innovation > Participant Portal > My Proposals

MY AREA HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT

MY ORGANISATION(S)  
**MY PROPOSAL(S)**  
 MY PROJECT(S)  
 MY NOTIFICATION(S)  
 MY EXPERT AREA

My Proposals H2020 ONLINE MANUAL

This page provides a list of all proposals relating to you as a participant, as follows:

- proposals you have initiated or submitted as a Coordinator/Principal Investigator, or
- proposals you have contributed to as a project participant

You can view, edit or download your draft or submitted proposals, depending on the proposal status and the deadline of the relevant call.

To start preparing a new proposal, go to [Funding Opportunities](#), to the page of the call or topic that you want to apply for, and enter the **electronic submission system**.

LEGEND ED Edit Draft VD View Draft VS View Submitted DE Delete Proposal

Show 10 entries Search

PROGRAM	CALL	FUNDING SCHEME	PROPOSAL ID	ACRONYM	STATUS	REMAINING TIME	ACTIONS
H2020	H2020-EUJ-2014	RIA	SEP-2101424 22	SA	Draft	44	<span>ED</span> <span>DE</span>

Showing 1 to 1 of 1 entries. PREVIOUS 1 NEXT

HORIZON 2020 RESEARCH ON EUROPA CORDIS OLAF

© European Communities

A létrehozott tervezet a beadási határidőig bármikor módosítható és törölhető.



LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

**NCP\_IA**

Lazaros Bountourglou

ICT-02-2014

IA

WED 23 April 2014 17:00:00 Brussels Local Time

65 days left until closure

Acronym ID PIC Contact

Acronym  
tst1

Configuration OK ✓

You're using Chrome 24 on Windows. **Adobe Reader** (version 11.0.5.0) is installed.

For more information, please consult the [User Guide](#).

### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

**WARNING:** This proposal contains changes that have not yet been submitted...

#### Administrative Forms

Edit will open the forms in Adobe Reader. ?

[edit forms](#) [view history](#) [print preview](#)

#### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

[download templates](#)

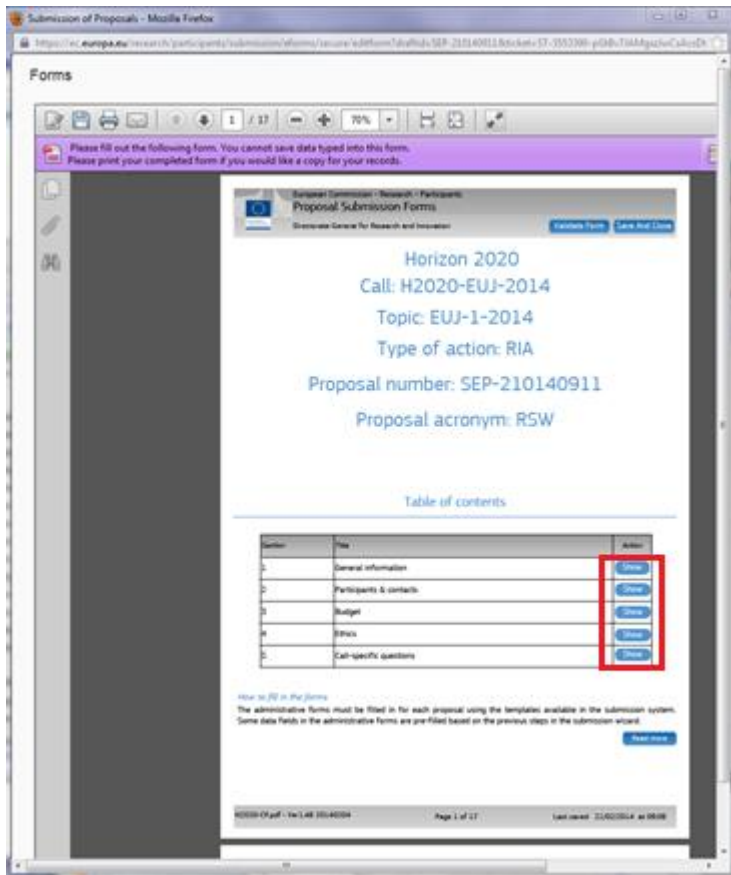
Technical Annex Section 1-3	<a href="#">upload</a>	✗ ?
Technical Annex Section 4-5	<a href="#">upload</a>	✗ ?

<< Step 4 - Parties [validate](#) [submit](#)

done ✕ Version: 20140122-1403 - Service Desk: [DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu](mailto:DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu) (+32 (2) 29 92222)

Az 5. lépésnél (Step 5) érhetőek el a kitöltendő formadokumentumok (Administrative form; Technical Annex – Part B).





European Commission - Research - Participants  
Proposal Submission Forms

Directorate-General for Research and Innovation

Table Of Contents Validate Form Save And Close

Proposal ID SEP-210137892 Acronym Creative1

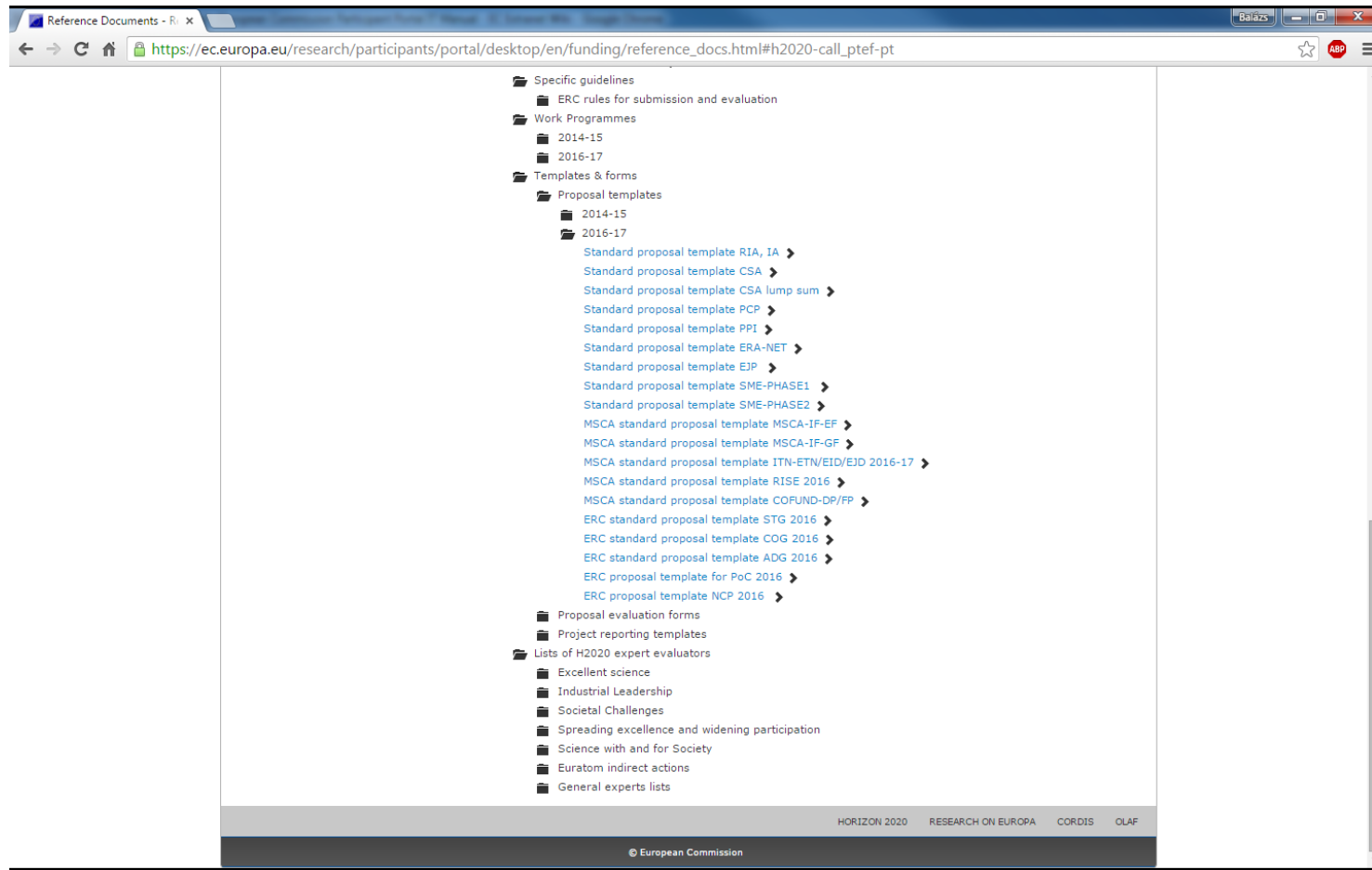
Declarations

- 1) The coordinator declares to have the explicit consent of all applicants on their participation and on the content of this proposal.
- 2) The information contained in this proposal is correct and complete.
- 3) This proposal complies with ethical principles (including the highest standards of research integrity — as set out, for instance, in the [European Code of Conduct for Research Integrity](#) — and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).

Az Administrative form egy kitölthető pdf-ként kerül letöltésre a számítógépre (tárgymutató; ?; rádígombok).

A Save And Close gombbal az A. form automatikusan feltöltődik a PP rendszerébe (ha a pályamű készítő be van jelentkezve - ECAS).





A 2016-2017-es felhívások formadokumentumai az alábbi linken érhetőek el:

[https://ec.europa.eu/research/participants/portal/desktop/en/funding/reference\\_docs.html#h2020-call\\_ptef-pt](https://ec.europa.eu/research/participants/portal/desktop/en/funding/reference_docs.html#h2020-call_ptef-pt)



# IT segítség a költségallokáció kapcsán

European Commission - Research - Participants  
Proposal Submission Forms

Table Of Contents Validate Form Save And Close

Proposal ID SEP-210189122 Acronym TEST Go to

### 3 - Budget for the proposal ?

Participant	Country	(A) Direct personnel costs/€	(B) Other direct costs/€	(C) Direct costs of sub- contracting/€	(D) Direct costs of providing financial support to third parties/€	(E) Costs of inkind contributions not used on the beneficiary's premises/€	(F) Indirect Costs / € (=0.25(A+B-E))	(G) Special unit costs covering direct & indirect costs / €	(H) Total estimated eligible costs / € (=A+B+C+D+F +G)	(I) Reimburse- ment rate (%)	(J) Max. grant / € (=H*1)	(K) Requested grant / €
NATIONALINNOVAT	HU	?	?	?	?	?	?	?	?	?	?	?
		0	0	0	0	0	0	0	100	0	0	0
Total		0	0	0	0	0	0	0		0	0	0



### 3 - Budget for the proposal

**(A) Direct personnel costs/€**

Please enter the direct personnel costs for staff working on the project. Use one row for each beneficiary. Include costs of linked third parties, if any, in the beneficiary's budget. A beneficiary can have one or more types of direct personnel costs. The various possible types of direct personnel costs are indicated below:

- actual personnel costs (salaries and social security contributions, as well as taxes and other costs included in the remuneration if they arise from national law or the employment contract)
- unit personnel costs calculated according to the participant's usual accounting practices (average personnel costs)
- unit personnel costs for SME owners without salary or participants that are natural persons without salary
- additional remuneration ('bonus payments'; for non-profit organisations only and subject to specific eligibility conditions)
- personnel costs for providing access to research infrastructure (if applicable according to the call for proposals)
- costs of personnel seconded against payment (in-kind contributions against payment)
  - Example: A researcher, who is employed by a legal entity outside the project, works in the laboratory of the participant. The legal entity is reimbursed by the participant, and the participant charges these costs to the project.
- costs of personnel seconded free of charge (in-kind contributions free of charge)
  - Example: A professor is working in a public university that participates in the project. His salary is paid directly by the ministry, not by the university. The university charges the salary costs to the project without reimbursing the ministry.

Indirect costs (F) or special unit costs (G) must not be included here. For details on the types of 'direct personnel costs', their calculation, and the conditions for their eligibility please refer to Article 6.1 (general) and Article 6.2.A (specific) of the [Annotated Model Grant Agreement](#).

There are additional conditions for in-kind contributions of personnel. For details see Article 11 (in-kind contributions against payment) and Articles 6.4 and 12 (in-kind contributions free of charge) of the [Annotated Model Grant Agreement](#). In-kind contributions and the legal entities making them must be described in the proposal (section 4.2 of the technical annex).

This tool tip is designed to help you fill in the budget table in the proposal submission forms. It does not replace the relevant legal basis and documentation (Financial Regulation, Rules for Participation, Model Grant Agreement) which must be consulted in case of doubt.

Participant	Country	(A) Direct personnel costs/€	(B) Other direct costs/€	(C) Direct costs of sub-contracting/€	(D) Direct costs of providing financial support to third parties/€	(E) Costs of in-kind contributions not used on the beneficiary's premises/€	(F) Indirect Costs / € (*0.25(A+B-E))	(G) Special unit costs covering direct & indirect costs / €	(H) Total estimated eligible costs / € (*A+B+C+D+F+G)	(I) Reimbursement rate (%)	(J) Max. grant / € (*H*I)	(K) Requested grant / €
		?	?	?	?	?	?	?	?	?	?	?

LOGIN FUNDING SCHEME CREATE DRAFT PARTIES EDIT PROPOSAL SUBMIT

## Step 5

### Edit Proposal

H2020-EUJ-2

Lazaros Bounto

EUJ-1-2014

RIA

THU 10 April 2014 17:00 Brussels Local T

43 days left until close

Acronym ID PIC

Acronym RSW

Configuration OK

You're using Fire Windows. Adobe (version 11.0.5.3) installed.

For more information consult the User Guide

done

Version: 20140122-1403 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (0)29 92222)

#### Validations

**Your proposal cannot be submitted until the errors below are corrected:**

Part A Form

- Declaration [view errors \(1\)](#)

Part B and annexes

- Mandatory Technical Annex Section 1-3 is missing
- Mandatory Technical Annex Section 4-5 is missing

**The following warnings will not block submission of your proposal, but may affect its eligibility during evaluation:**

Eligibility warnings

- Call requires at least 3 participant(s) from different EU member states or associated countries, currently you have 2.

Part A Form

- Declaration [view warnings \(5\)](#)
- Ethics [view warnings \(1\)](#)
- General Information [view warnings \(2\)](#)
- Participants and contacts [view warnings \(18\)](#)

[Close](#)

H2020-EUJ-2

Lazaros Bounto

EUJ-1-2014

RIA

THU 10 April 2014 17:00 Brussels Local T

43 days left until close

Acronym ID PIC

Acronym RSW

Configuration OK

You're using Fire Windows. Adobe (version 11.0.5.3) installed.

For more information consult the User Guide

done

Version: 20140122-1403 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 (0)29 92222)

#### Validations

**Your proposal cannot be submitted until the errors below are corrected:**

Part A Form

- Declaration [view errors \(1\)](#)

Part B and annexes

- Mandatory Technical Annex Section 1-3 is missing
- Mandatory Technical Annex Section 4-5 is missing

**The following warnings will not block submission of your proposal, but may affect its eligibility during evaluation:**

Eligibility warnings

- Call requires at least 3 participant(s) from different EU member states or associated countries, currently you have 2.

Part A Form

- Declaration [view warnings \(5\)](#)
- Ethics [view warnings \(1\)](#)
- General Information [view warnings \(2\)](#)
- Participants and contacts [view warnings \(18\)](#)

[Close](#)

Beadás előtt érdemes a Validation gombot megnyomni – hiányzó részek kigyűjtése (Part A és Part B).



Ha az összes formanyomtatvány kitöltésre, illetve feltöltésre került, a pályamű benyújtható (Submit).  
SME Instrument pályázat esetében időszakonként egyszer lehet benyújtani a pályaművet!



# A **SyGMa** rendszer áttekintése



RESEARCH & INNOVATION  
Participant Portal - Grant Management Services

European Commission

Lies EXTERNAL

MY PROJECT

HORIZON 2020

Call: H2020-INFRAIA-2014-2015  
Type of Action: CSA  
Acronym: Project 888823  
Current Phase: Grant preparation  
Number: 888823  
Duration: 36 months  
Start Date:  
Estimated Project Cost: €1,240.00  
Requested EU Contribution: €1,237.00  
Contact: Maria ALLEGRINI

See all data ...

H2020 ONLINE MANUAL

HOW TO

© European Communities - Version 1.0.4

Proposal Management & Grant Preparation  
25/04/2014  
888823 - Project 888823

Submitted Evaluated Ranked Invited Prepared Signed Paid

Grant agreement data preparation **Submit to EU**

DRAFT De...973276467 to print, complete, sign and scan **Upload Complete**

Documents  
Messages

MY PROJECT

HORIZON 2020

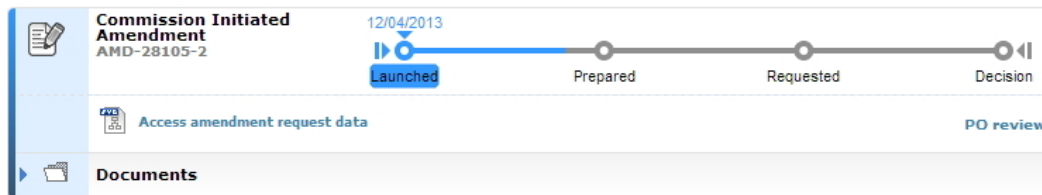
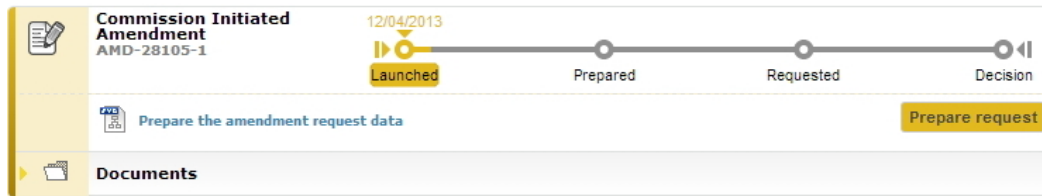
Call: H2020-SCC-2014  
Type of Action: CSA  
Acronym: 890732 BART DEMO 4 H2020\_SCC  
Current Phase: Grant Management  
Number: 890732  
Duration: 36 months  
Start Date: 2014-11-25  
Estimated Project Cost: €1,227.00  
Requested EU Contribution: €1,227.00  
**Contact: Paola CHIARINI**

Latest Legal Data

A nyertes pályázatok online ügyintézése a SyGMA rendszeren keresztül történik.

A rendszer tartalmazza a projekthez hozzárendelt PO nevét!





Messages



Optimális eset –  
nincs további  
intézkedésre  
szükség 👍

Sárga szín – Konzorciumi interakció szükségeltetik  
Kék szín – Bizottsági interakció szükségeltetik  
Üzenetek rész: konzorcium és Bizottság közötti  
formális kommunikáció



**SyGma** System for Grant Management

Grant Agreement Data

Project 633053 (EUROfusion)

**HORIZON 2020**

Call: EURATOM-Adhoc-2014-20Action : COFUND  
Resp. Unit: RTD/J/04 Duration: 60

Beneficiaries: General Information: Reporting Periods: GA Information: GA Options: Financial Information: LF Overview: Work Packages: Deliverables: Milestones: Reviews: Critical Risks: Ethics:

DOCUMENTS

**Project Summary**

**Project 633053 ( EUROfusion )**

Responsible Unit: RTD/J/04  
Call: EURATOM-Adhoc-2014-20  
Topics: EURATOM - EURATOM  
Type of Action: COFUND-EJP  
Duration: 60

**Budget Information:**  
Total Costs in the Proposal: 454,585,008.00 €  
Max EU Grant Amount (following evaluation): 826,018,195.50 €  
Total Costs: 454,514,348.00 €   
Maximum Grant Amount: 454,514,348.00 €

**Officers:**  
Project Officers: Antoine DE TROOSTENBERGH (RTD/J/04)

**Deadlines:**  
Deadline for first version of the grant agreement data (incl. annexes): 06/05/2014  
Deadline for the signature of the participants certified declarations: 07/05/2014  
Deadline foreseen for the signature of the grant agreement: 06/10/2014

**SyGma** System for Grant Management

Grant Agreement Data

Project 633053 (EUROfusion)

**HORIZON 2020**

Call: EURATOM-Adhoc-2014-20Action : COFUND  
Resp. Unit: RTD/J/04 Duration: 60

Beneficiaries: General Information: Reporting Periods: GA Information: GA Options: Financial Information: LF Overview: Work Packages: Deliverables: Milestones: Reviews: Critical Risks: Ethics:

DOCUMENTS

**Beneficiaries**

Number	Short Name	Legal Name	Role	Country	PIC	PIC Status
1	MPG	MAX PLANCK GESELLSCHAFT ZUR FOERDERUNG DER WISSENSCHAFTEN E.V.	CO	DE	999990267	VALIDATED
2	UDA	UNIVERSIDADE DE AVEIRO	TP	PT	999865331	VALIDATED
2	UCMWF	EUROPEAN CENTRE FOR MEDIUM-RANGE WEATHER FORECASTS	BEN	UK	999916741	VALIDATED

**SyGma** System for Grant Management

Grant Agreement Data

Project 633053 (EUROfusion)

**HORIZON 2020**

Call: EURATOM-Adhoc-2014-20Action : COFUND  
Resp. Unit: RTD/J/04 Duration: 60

Beneficiary 1: MPG  
Legal Name: MAX PLANCK GESELLSCHAFT ZUR FOERDERUNG DER WISSENSCHAFTEN E.V.  
PIC: 999990267 Status: VALIDATED  
Legal Address: Hofgartenstrasse 8, 80539, MUEENCHEN Germany

Partner Summary: Financial Information: Project Representat.: Bank Account: Linked Third Parties:

Visible to public beneficiary

**Partner Summary**

PIC: 999990267 (validation status: VALIDATED)

Short Name: MPG  
Legal Name: MAX PLANCK GESELLSCHAFT ZUR FOERDERUNG DER WISSENSCHAFTEN E.V.

Legal address: Hofgartenstrasse 8  
80539, MUEENCHEN Germany

Phone:  
Fax:  
Email:  
Website:  
VAT Number: DE129517720

Registration Data: YR133788 (26/02/1948) / CHARLOTTENBURG

Legal Form: EV  
Legal Status: Legal Person / Non Profit  
Research Org.

**Financial:**  
Partner Costs: 826018195.5 € (100% of project total costs)  
Partner Max amount: 454514348 € (100% of project max grant amount)

Department(s) carrying out the work:

Dep. Name	Address
Max-Planck-Institut fuer Plasmaphysik	Hofgartenstrasse 8 80539, MUEENCHEN Germany

Project 633053 (EUROfusion)



Call: EURATOM-Adhoc-2014-20Action : COFUND  
Resp. Unit: RTD/J/04 Duration: 60

Beneficiary 1: MPG  
Legal Name: MAX PLANCK GESELLSCHAFT ZUR FOERDERUNG DER WISSENSCHAFTEN E.V.  
PIC: 999990267 Status: VALIDATED  
Legal Address: Hofgartenstrasse 8 , 80539 , MUENCHEN Germany

Partner Summary



Financial Information



Project Representativ



Bank Account



Linked Third Parties



slide to select beneficiary

Partner Summary

PIC 999990267  
Short Name MPG  
Legal Name MAX PLANCK  
Legal address Hofgartenstrass  
80539 , MUENCH  
Phone:  
Fax:  
Email:  
Website:  
VAT Number: DE129517720  
Registration Data:VR13378B  
Legal Form: EV

Click the arrow to go to the next beneficiary

Slide to select beneficiary

Click the arrow to go to the next beneficiary

Validate





Project 888823 (Project 888823)  
HORIZON 2020  
Call: H2020-INFRAIA-2014-2015 Action : CSA  
Resp. Unit: RTD/B/07 Duration: 36

Beneficiaries General Information Reporting Periods GA Information GA Options Financial Information LF Overview Work Packages Deliverables Milestones Reviews Critical Risks

DOCUMENTS

Documents

Title

- Grant Agreement Summary
- Grant Agreement Data Sheet
- Grant Agreement
  - Annex 1 - Description Of Action (part A)
  - Annex 1 - Description Of Action (part B)
    - Browse... Upload
  - Annex 2 - Estimated budget of the action
    - Annex 2a - Additional information on the estimated budget of the action
      - Browse... Upload
  - Annex 3 - Accession Forms
  - Annex 4 - Model for the Financial statement
  - Annex 5 - Model for the certificate on the financial statements
  - Annex 6 - Model for the certificate on the methodology

Validate

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)



**SyGMA** System for Grant Management

Grant Agreement Data

Project: 888823 (Project: 888823)

Beneficiary 1: AST  
 Legal Name: AST ADVANCED SPACE TECHNOLOGIES GMBH  
 PIC: 973276467 Status: UNKNOWN  
 Legal Address: ZEPPELINSTRASSE 98, 28816, Germany

Partner Summary Financial Information Project Representat Bank Account Linked Third Parties

Call: H2020-INFRAIA-2014-2015 Action: CSA  
 Resp. Unit: RTD/B/07 Duration: 36

Financial Data H2020

Use of 'costs of in-kind contributions not used on premises?' (m)  yes  no 5,00 €

Use of 'costs of large research infrastructure' in the grant?  yes  no

No contribution requested?  yes  no

Individual costs table:

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a) Direct personnel costs declared as actual costs				100,00 €	
b) Direct personnel costs declared as average costs				0,00 €	
c) Direct personnel costs declared as unit costs				0,00 €	
c1) SME owner/manager costs	unit cost: 32,1 3 €	x units: <input type="text"/>	=	0,00 €	
d) Direct costs of subcontracting				300,00 €	
e) Direct costs of providing financial support				400,00 €	
f) Other direct costs				200,00 €	
g) Indirect costs (= 0.25 * (a + b + c + f - m))				73,75 €	
j) Total costs (= a + b + c + d + e + f + g)				1,073,75 €	
k) Maximum EU contribution (100%)				1,073,75 €	
l) Maximum grant amount				1,173,00 €	

Validate

**SyGMA** System for Grant Management

Grant Agreement Data

Project: 640530 (GAPLES)

Beneficiary 1: UNH  
 Legal Name: UNITED NATIONS INSTITUTE FOR TRAINING AND RESEARCH  
 PIC: 99797853 Status: VALIDATED  
 Legal Address: Palais des Nations - 1219 - Geneva Switzerland

Third Party 1: CDE  
 Legal Name: CENTRO DE ESTUDOS PARA A INTERVENÇÃO SOCIAL  
 PIC: 99798994 Status: VALIDATED  
 Legal Address: RUA RODRIGUES SÁNCIO 31, 1150 238, LISBOA Portugal

Partner Summary Financial Information Specific Legal

Call: H2020-ICT-2014-1 Action: IA  
 Resp. Unit: RTD/J/04 Duration: 48

Financial Data H2020

Use of 'costs of in-kind contributions not used on premises?' (m)  yes  no 2,435,00 €

Use of 'costs of large research infrastructure' in the grant?  yes  no

Individual costs table:

Cost Category	Unit Cost	Number of Units	Subtotal	Total	Actions
a) Direct personnel costs declared as actual costs				2,345,00 €	
b) Direct personnel costs declared as average costs				234,00 €	
d) Direct costs of subcontracting				2,345,00 €	
e) Direct costs of providing financial support				2,345,00 €	
f) Other direct costs				0,00 €	
g) Indirect costs (= 0.25 * (a + b + f - m))				36,00 €	
j) Total costs (= a + b + d + e + f + g)				7,305,00 €	
k) Maximum EU contribution (100%)				7,305,00 €	
l) Maximum grant amount				5,000,00 €	

Validate

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)
2. A költségallokáció ellenőrzése (beleértve a linked third parties –kat is)



**SyGMA**  
System for Grant Management

Grant Agreement Data

Project 888823 (Project 888823)

**HORIZON 2020**

Call: H2020-INFRAIA-2014-2015 Action : CSA  
Resp. Unit: RTD/B/07 Duration: 36

Beneficiary 1: AST  
Legal Name: AST ADVANCED SPACE TECHNOLOGIES GMBH  
PIC: 973276467 Status: UNKNOWN  
Legal Address: ZEPPELINSTRASSE 9B, 28816, Germany

Partner Summary Financial Information **Project Representati** Bank Account Linked Third Parties

slide to select beneficiary

Project Representatives SAVE

Legal Signatory

Function	User Id	Family Name	First Name	Email	More Info

Contact Persons

User Id	Family Name	First Name	Email	More Info
nautopne	AUTOPART	NEF	nef.autopart@gmail.com	<a href="#">details</a>
nexterli	EXTERNAL	Lies	lies.external@gmail.com	<a href="#">details</a>

Validate

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)
2. A költségallokáció ellenőrzése (beleértve a linked third parties –kat is)
3. A partnerek adatainak ellenőrzése



The screenshot displays the SyGma System for Grant Management interface. At the top, the 'Grant Agreement Data' section includes project details: Project 888823 (Project 888823), Beneficiary 1: AST, Legal Name: AST ADVANCED SPACE TECHNOLOGIES GMBH, PIC: 973276467, Status: UNKNOWN, and Legal Address: ZEPPELINSTRASSE 98, 28816, Germany. A navigation bar contains tabs for Partner Summary, Financial Information, Project Representath, Bank Account (highlighted in red), and Linked Third Parties. Below this, the 'Bank Account' form is visible, featuring a 'Select Bank Account' button and three main input sections: 'Account Number' (with fields for Account Number, IBAN, and BIC), 'Account Holder Name and Address' (with fields for Account Holder Name, PO Box, Postal Code, Street Name and Number, Town, and Country), and 'Bank Name and Address' (with fields for Bank Name, Postal Code, Street Name and Number, Town, and Country). A 'Validate' button is located at the bottom right of the form.

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)
2. A költségallokáció ellenőrzése (beleértve a linked third parties –kat is)
3. A partnerek adatainak ellenőrzése
4. A koordinátor megadja a bankszámlaszámát

Grant Agreement Data

Project: 888823 (Project 888823)    Beneficiaries    **General Information**    Reporting Periods    GA Information    GA Options    Financial Information    LF Overview    Work Packages    Deliverables    Milestones    Reviews    Critical Risks

Call: H2020-INFRAIA-2014-2015    Action: CSA    Duration: 36  
 Resp. Unit: RTD/B/07

DOCUMENTS

**General Information**    SAVE

Project Number: 888823

Acronym: Project 888823

Title: This is a mockup for project with number 888823

Duration: 36

Topic: INFRAIA-1-2014-2015

Call: H2020-INFRAIA-2014-2015

Start Date:
   
 The first day of the month after the entry into force of the Grant Agreement
   
 A fixed starting date

Abstract: abstract value

Free Keywords: test1, test2, test3

Ethics Issues:

Security Constraints:

Validate

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)
2. A költségallokáció ellenőrzése (beleértve a linked third parties –kat is)
3. A partnerek adatainak ellenőrzése
4. A koordinátor megadja a bankszámlaszámát
5. A projekt kezdődátumának beállítása



SyGma Grant Agreement Data

Project 88823 (Project 88823)

HORIZON 2020

Call: H2020-INFRAIA-2014-2015 Action: CSA  
Resp. Unit: RTD/B/07 Duration: 36

Reporting Periods

Reporting Period No.	From Month	To Month	Duration	Actions
1	1	18	18	
2	19	36	18	

Validate

SyGma Grant Agreement Data

Project 88823 (Project 88823)

HORIZON 2020

Call: H2020-INFRAIA-2014-2015 Action: CSA  
Resp. Unit: RTD/B/07 Duration: 36

Deliverables

Number	Relative Number in WP	Title	Lead Beneficiary	Type	Dissemination Lev	Due Date (in mont)	Actions
[Empty table]							

Validate

SyGma Grant Agreement Data

Project 88823 (Project 88823)

HORIZON 2020

Call: H2020-INFRAIA-2014-2015 Action: CSA  
Resp. Unit: RTD/B/07 Duration: 36

Work Packages

Number	Title	Lead Beneficiary	Total Effort	Start Month	End Month	Deliverables No.	Actions
Total:							0

Validate

SyGma Grant Agreement Data

Project 88823 (Project 88823)

HORIZON 2020

Call: H2020-INFRAIA-2014-2015 Action: CSA  
Resp. Unit: RTD/B/07 Duration: 36

Milestones

Number	Title	Lead Beneficiary	Due Date (in months)	Description	Work Package No.	Actions
[Empty table]						

Validate

Támogatási szerződés megkötésének folyamata (rendszer feltöltése a pályázatban leírt adatokkal):

1. Mellékletek feltöltése (a pályamű vonatkozó részei)
2. A költségallokáció ellenőrzése (beleértve a linked third parties –kat is)
3. A partnerek adatainak ellenőrzése
4. A koordinátor megadja a bankszámlaszámát
5. A projekt kezdődátumának beállítása
6. Beszámolási időszakok (Reporting Periods) – Munkacsomagok (Work Package) – Teljesítési dokumentumok (Deliverables) – Mérföldkövek (Milestones) összehangolása



**Ethics Appraisal**

Ethics Issues:

HESC:

Ethics Clearance: Conditionally clear

Title	ARES Ref	Date	Type	Comment	Doc
jhgqkjhj,abk	Ares(2014)21802	14/05/2014	ECC_A	kuhulnk	

Number	Ethics Issues Category	Description	Before Signature	Compliance Date	Assessment
1	Personal data protection	blah blah testing ethics requirement	<input type="checkbox"/>	1	
2	Animals	Testing before signature	<input checked="" type="checkbox"/>	1	
3	Other ethics issues	testing last issue	<input type="checkbox"/>	1	
4	Human cell tissues	olisyoyo	<input checked="" type="checkbox"/>	1	

Buttons: Validate, Complete

A projekt kapcsán felmerülő etikai kérdések:

1. Az etikai kérdésekre vonatkozó megállapításokat a konzorcium csak olvashatja.
2. A megállapításokra történő reflektálás a támogatási szerződés mellékletébe kell belefoglalni (Annex)



RESEARCH & INNOVATION  
Participant Portal - Grant Management Services

12/04/2013  
Submitted Evaluated Ranked Invited Prepared Signed Paid

Grant Agreement signature **Sign**

The Coordinator Legal Authorized Signatory is invited to electronically sign the grant agreement

Documents

- Grant Agreement
- Grant Declaration
- Grant Declaration
- Grant Declaration
- Grant Declaration
- Grant Declaration
- Grant Declaration
- Grant Declaration
- Third party declarations

Messages

- Partner Contact (test 4) test content tfdsa 111 on 17.03.2014 10:14
- Coordinator Authorized Signatory (test 3) test content tfdsa dsadsa on 17.03.2014 10:14
- Partner Authorized Signatory (test 2) test content tfdsa 666 on 17.03.2014 10:14
- Coordinator Contact (test 1) test content tfdsa 444 on 17.03.2014 10:14

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EUROPEAN COMMISSION AUTHENTICATION SERVICE (ECAS)  
External

Logout Change password Account information Help

ECAS Signature

Welcome Ppgms COPL to the ECAS Signature page. This page allows you to digitally sign a transaction using your ECAS password.

The 127.0.0.1 application is asking you to sign a transaction  
The transaction has the following description: Signature of the Grant Agreement 28108- Mindflex as authorized representative of the coordinating legal entity

To sign the transaction, please enter your ECAS password

Reason **For signature**

Password \*

**Sign**

\* Required Field **Accept to sign the transaction**

Last update: 05/03/2014 (3.6.3-Num) | 15 min | Top

## Támogatási szerződés megkötésének folyamata (aláírási rend):

1. Declaration of Honour aláírása
2. Koordinátor aláírja a támogatási szerződést (LSIGN)
3. Bizottság aláírja a szerződést
4. Konzorciumi tagok csatlakoznak a támogatási szerződéshez (Accession Forms) (LSIGN)





# Pénzügyi segédlet

Ø Financial Guide



**Annotated Model Grant Agreement**

**[http://ec.europa.eu/research/participants/data/ref/h2020/grants\\_manual/amga/h2020-amga\\_en.pdf](http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/amga/h2020-amga_en.pdf)**



The EU Framework Programme  
for Research and Innovation

# HORIZON 2020



## AGA – Annotated Model Grant Agreement

Version 2.0  
30 March 2015

### Disclaimer

This guide is aimed at assisting beneficiaries. It is provided for information purposes only and is not intended to be

## Szövegkereső

direct personnel cost 10, összesen: 55

40

AGA – Annotated Model Grant Agreement: H2020 General MGA: V2.0 – 30.03.2015

### A. Direct personnel costs [(not covered by Point F)]

#### Types of eligible personnel costs

A.1 Personnel costs are eligible, if they are related to personnel working for the beneficiary under an employment contract (or equivalent appointing act) and assigned to the action (**costs for employees (or equivalent)**). They must be limited to salaries (including during parental leave), social security contributions, taxes and other costs included in the **remuneration**, if they arise from national law or the employment contract (or equivalent appointing act).

Beneficiaries that are non-profit legal entities<sup>17</sup> may also declare as personnel costs **additional remuneration** for personnel assigned to the action (including payments on the basis of supplementary contracts regardless of their nature), if:

- it is part of the beneficiary's usual remuneration practices and is paid in a consistent manner whenever the same kind of work or expertise is required;
- the criteria used to calculate the supplementary payments are objective and generally applied by the beneficiary, regardless of the source of funding used.

Additional remuneration for personnel assigned to the action is eligible up to the following amount:

- if the person works full time and exclusively on the action during the full year: up to EUR 8 000;
- if the person works exclusively on the action but not full-time or not for the full year: up to the corresponding pro-rata amount of EUR 8 000, or
- if the person does not work exclusively on the action: up to a pro-rata amount calculated as follows:

{{EUR 8 000  
divided by



# Participant Portal IT segédlet („IT wiki”)

IT Guidance:



**ECAS belépés szükséges!**

- Pályázók regisztrációja
- Bírálók regisztrációja, ügyintézés
- Pályaművek benyújtása
- Elnyert pályázatok elektronikus menedzsmentje
- Szerepkörök a Portal-on

The screenshot shows the top navigation bar of the Participant Portal IT Manual. It features the European Commission logo on the left, followed by the text 'EUROPEAN COMMISSION' and 'Participant Portal IT Manual'. Below this is a dark blue navigation bar with several menu items: 'Spaces', 'People', 'Calendars', 'Browse', and a prominent 'Create' button. To the right of these items are search, help, and user profile icons. At the bottom, a light blue footer contains a list of links: 'Home', 'Beneficiaries', 'Experts', 'Proposals', 'Grants', 'Identity and Access Management', 'H2020 Online Manual', 'What's New', and 'IT Support'. A small Hungarian flag icon is visible in the bottom left corner.

# Participant Portal FAQ

European Commission Participant Portal  
European Commission > Research & Innovation > Participant Portal > FAQ

HOME FUNDING OPPORTUNITIES HOW TO PARTICIPATE EXPERTS SUPPORT Search PP LOGIN REGISTER

## Frequently Asked Questions (FAQ)

Welcome to the new Participant Portal FAQ section.

Those pages are updated with the answers to the most frequent questions that have been submitted to the [Horizon 2020 Helpdesk](#), [IT Helpdesk](#), Call Coordinators and H2020 NCP correspondents.

710 Results

Enter a keyword or a question [SEARCH] [FREE TEXT SEARCH]

Filter by CATEGORY

- Participant Portal roles and access rights
- Beneficiary registration and validation...
- Funding opportunities, calls
- Proposals submission and evaluation
- Ethics and research integrity
- Grant preparation and signature, reporting...
- Audits and certificates
- Experts evaluators, reviewers, monitors
- European research policy

Filter by PROGRAMME

- H2020
- FP7
- RFCS

**Q. How do I update the information related to my organisation once I have obtained a Participant Identification Code (PIC)?**

**A.** Before the organisation is validated (i.e. still in the status "declared"): the data entered during first registration remain editable for the person having registered the organisat...

**Q. I am the Legal Entity Appointed Representative (LEAR) of my organisation and have made an update in the beneficiary register some days ago, but it seems that nothing has been updated.**

**A.** Your request to change information is being processed by the Validation Services (VS). Modifications of legal information (e.g. legal name, address, VAT number, registration number,...

**Q. I have sent the Legal Entity Appointed Representative (LEAR) appointment documents. When may I receive access to modify the data on the beneficiary register of the Participant Portal?**

**A.** It may take a few weeks before the appointed LEAR is validated. First the legal entity needs to be validated by the Validation Services. You will receive a confirmation e-mail explai...

**Q. I have an ECAS account for accessing the Participant Portal but how can I acquire roles and access rights for proposals, projects or organisations?**

**A.** As a general principle, the user who has created the content on the Participant Portal manages access to this content by other users. In other words, there is no centrally controlled...

**Q. How can I change my email address or correct spelling errors in my name in my ECAS account?**

**A.** When you are logged in in the Participant Portal, click on the button with your user name (top-right corner), choose "My Account", then "Modify my personal data". Users having a Lega...

**Q. What happens if my organisation registered twice (and has two Participant Identification Codes (PICs)) in the Participant Portal?**

**A.** If you discover a duplicate registration of the organisation (the same organisation has been registered twice), please ask your Legal Entity Appointed Representative (LEAR) to contac...

**Q. What are the "pre-registration data" in the proposal? Can I change them afterwards?**

**A.** The pre-registration data is filled in when a draft proposal is created by the coordinator. This data includes basic type of action, list of participants and contact details...

## Keresés:

- Programonként
- Specifikus akciónként – MSCA, ERC
- Beavatkozás kategóriánként (regisztráció, feladatkörök, pályázat beadás...)



# Participant Portal FAQ

2020 H2020-SC1-2016-2017, call coordinators and H2020-SC1-2016-2017, call coordinators.

340 Results

Filter by CATEGORY

- Participant Portal roles and access rights
- Beneficiary registration and validation
- Funding opportunities, calls
- Proposals submission and evaluation
- Ethics and research integrity
- Grant preparation and signature, reporting...
- Audits and certificates
- Experts evaluators, reviewers, monitors
- European research policy

Filter by PROGRAMME

- H2020
- FP7
- RFCS
- 3rd Health Programme
- Consumer Programme

**Q. What are the differences between the Fast Track to Innovation Pilot and the SME Instrument under Horizon 2020?**

**A.** Both the Fast Track to Innovation (FTI) Pilot call and the SME Instrument offer close-to-market support to speed up market delivery of innovation resulting from actions framed within...

**Q. Under call H2020-LCE-2016-2017, topic LCE-15-2016, who will select the experts in charge of assessing the deliverables and giving advice for the go/no decision?**

**A.** The independent experts for the committee in charge of this aspect will be selected by the Commission.

**Q. Question: Which authority is organising the selection of Japanese proposals and will be funding the Japanese proposals for topic SC1-PM-14-2016 under call H2020-SC1-2016-2017 in Horizon 2020?**

**A.** The Ministry of Internal Affairs and Communication (MIC, <http://www.soumu.go.jp/english>) is the funding body responsible in Japan for this call.

**Q. Who should I contact in the Japanese Ministry of Internal Affairs and Communication (MIC) in order to understand if potential Japanese partners are eligible for funding for topic SC1-PM-14-2016 under call H2020-SC1-2016-2017?**

**A.** Please contact the Information Application Promotion Office, Information and Communications Bureau of MIC via the functional mailbox [healthy-aging@ml.soumu.go.jp](mailto:healthy-aging@ml.soumu.go.jp). Responsible persons...

**Q. When will the final budget allocation for topic SC1-PM-14-2016 under call H2020-SC1-2016-2017 be decided by the Japanese Ministry for Internal Affairs and Communication (MIC), the Japanese authority co-operating with the EC in this joint call?**

**A.** The budget plan of Japanese government would be decided by the end of December, 2015. After that the budget would be officially approved by the Diet around the end of March.

**Q. Under topic SC1-PM-14-2016 in call H2020-SC1-2016-2017, is it a requirement that proposals should have the same budget allocation for EU and Japanese partners?**

**A.** Proposals should clearly demonstrate the added value of the proposed cooperation between the EU and Japan partners. This should then be clearly reflected in the balance and allocatio...

**Q. In topic SC1-PM-14-2016 under call H2020-SC1-2016-2017, should the test sites in both, the EU and Japan, conduct the same tests using the same technologies?**

**A.** In line with the call text, proposals should benefit from testing solutions both in EU and in Japan in order to understand how they can provide measurable benefits and be easily adap...

**The call text of topic SC1-PM-14-2016 under call H2020-SC1-2016-2017 demands that a**



**Köszönöm a megtisztelő figyelmüket!**

Kápli Balázs István  
Nemzeti Kutatási, Fejlesztési és Innovációs Hivatal

[balazs.kapli@nkfi.gov.hu](mailto:balazs.kapli@nkfi.gov.hu)

