

## Guidelines for Reviewers 'Open Initiative' 2013

### About the Call

ERA-Chemistry has announced the **2013 'Open Initiative'** to fund transnational collaborative projects in the broad field of curiosity-driven chemical research. A joint application is submitted by two or three researchers from different participating countries (**Austria, Germany, and Hungary**).

The following funding organisations are participating in this call:

- \* Fonds zur Förderung der wissenschaftlichen Forschung (FWF), Austria
- \* Deutsche Forschungsgemeinschaft e. V. (DFG), Germany
- \* Országos Tudományos Kutatási Alapprogramok (OTKA), Hungary

Further details about the 2013 'Open Initiative' are available on the ERA-Chemistry website: <http://www.erachemistry.net/call-for-proposals/open-initiative-2013>

### General information for Reviewers

Because of the two-stage application procedure for proposals (pre-proposals and full proposals), there will also be a **two-stage review procedure**. All material must be in English. All proposals will be submitted and reviewed **via the electronic web portal** ([www.eranet.hu](http://www.eranet.hu)).

All proposals and reviewer reports will be accessible only to the participating national agencies involved. Eligible full-proposals will be evaluated by **three** experienced reviewers. The name of reviewers will remain anonymous to the applicants.

If you do not feel that you have the expertise required to evaluate the subject matter, please inform the responsible participating national funding agency. In this case we would be grateful if you would assist us by suggesting other possible reviewers.

Entering the electronic website you will have to agree to a '**Confidentiality**' agreement and agree to avoid "**Conflicts of interest**", before undertaking your assessment. The agreements are provided in electronic form as part of the reviewers' section on the web portal. Please examine whether circumstances exist that could be interpreted as your having a conflict of interest.

### **What is required of a full proposal**

A full-proposal should contain:

- × An Administrative section with the personal and institutional details of the applicants
- × A CV for each applicant including the number of invited lectures at international conferences and the number of total publications in journals with referees, a list of each applicant's 10 most relevant publications within the last 10 years (altogether not more than 2 pages A4 per applicant)
- × A project summary (300 words maximum)
- × A detailed project description (maximum 15 pages A4, including references)
- × A budget for each applicant (requested personnel budget/ year; travel & subsistence/ year; consumables/ year; minor equipment/ year; other costs/ year)
- × A justification for the budget requested (1 page A4 per applicant)

Proposed projects should satisfy the following requirements:

- × The question that this proposal addresses,
- × The significance of this problem,
- × How the question will be addressed (including time table),
- × The recent record of the applicants' research accomplishment that would suggest that they could achieve success in addressing the problem, and why the collaboration of the applicants are a particularly effective group to tackle this proposal,
- × Expected added value to the applicants' cooperation in this trans-national proposal over and above what could be achieved individually,
- × Any other relevant information.

## **Full Proposal Review Procedure**

Please write your reviews via the electronic web portal ([www.eranet.hu](http://www.eranet.hu)). The applicants will receive all written anonymous reviews.

Each review should contain a separate half page statement on:

### **1. The scientific background of the project:**

Please give a clear statement on the scientific background of the applicants, taking into consideration of CV, track record, quality of publications and capability for independent scientific work of all applicants in relation to their scientific age;

### **2. The research proposal:**

Please comment on the originality and novelty of the idea, the added value of cooperation, the innovative value and scientific impact of research subject;

### **3. The feasibility of the project:**

Please comment on feasibility of the work plan concerning the risk involved; choice of methods/tools/instrumentation; capability of the applicant's institutions to provide the necessary scientific infrastructure for the proposed research.

### **4. The project budget and financial plan:**

Please comment on the appropriateness: personnel, budget; etc.

### **5. Any extra general or summary comments**

## **Contacts**

You can download a 'Web Portal Instructions' document from the ERA-Chemistry website (<http://www.erachemistry.net/call-for-proposals/open-initiative-2013>). The document '**Guidelines for Applicants**' is also available.

If you require additional information please contact the national funding organisation which appointed you as a reviewer (contact details can be found on the ERA-Chemistry website at [www.erachemistry.net](http://www.erachemistry.net)). For information concerning the use of the web portal you may also contact the ERA-Chemistry Call Secretariat ([erachemistry@otka.hu](mailto:erachemistry@otka.hu)).